

## **Privacy Policy**

- 1. Read Fire & Medical Safety Training will not share any names, dates, addresses, phone numbers or any private information with anyone outside of our training business.
- 2. All documentation with private information will be filed and kept for a minimum of three (3) years in a secure location.
- 3. All credit card information will not be kept on file.
- 4. All certificates will be presented to the student unless prior arrangements have been made.
- 5. All student feedback forms that are given at the end of every class are completed voluntarily and are kept anonymous.
- 6. These forms are handed into management to review at the end of each class and are used to improve the quality of our classes and instructors.

\*Please contact us if you have any questions about our privacy policy. We would be happy to provide further clarity.

Text or Call 250-640-9479

Email: readfireandmedical@gmail.com